

FRANKLIN COUNTY CONVENTION CENTER
1008 CENTRAL AVENUE WEST – HAMPTON, IOWA 50441
641-456-2049
BASIC INFORMATION

**PLEASE NOTE: THIS IS BASIC INFORMATION ONLY. PLEASE CONTACT THE
CONVENTION CENTER OFFICE FOR MORE DETAILED INFORMATION**

RENTAL FEES:

Sunday through Thursday - \$400.00

Friday and Saturday - \$500.00

For Profit Event - \$650.00

Set-up/Tear down (day before and/or after above event) - \$125.00 each day

Damage Deposit – Equal to rental fee – paid in separate check prior to set-up

DEPOSIT & RENTAL FEES:

Deposit equal to one-half of rental fee. If you wish day before and/or day after your event, the fee is also due at time of signing reservation contract. Balance of rental fee and any alcohol purchases must be paid prior to setting up.

Example: Saturday rental with Friday set up (\$250.00 + \$125.00 = \$375.00)

FURNISHINGS AND CAPACITY:

Convention Center will seat approximately 500 people. Available are 20-5' round tables, approximately 75 – 8' rectangle tables and 600 chairs. There are lattice panels, archway, candelabra and a sound system available. Use of catering kitchen. Roasters and coffee pots available for rental.

ALCOHOL:

All alcohol MUST be purchased through the Convention Center. Absolutely NO alcohol may be brought on the fairgrounds or into the convention center. Bartenders and bar supplies are furnished. Complimentary beer and wine may be purchased through the convention center. Cost of domestic beer is \$250.00 per keg. Bar closes at 12:00 p.m.

CLEAN-UP:

Garbage bags are provided. A dumpster is provided for your use. Kitchen counters and appliances must be clean. Tables and chairs to be clean and put on racks in storage room. All decorations must be removed from the building.